

**NOTICE TO COURT
AND DISTRICT ATTORNEY**

Date

The Honorable
Judge
Address

District Attorney
Parish of
Address

RE:
DOB:
DOCKET:
PARISH:

PARENT / RESPONSIBLE PARTY (S):

Dear Judge _____ and District Attorney:

Temporary furloughs serve as a rehabilitative tool to assist our youth in maintaining family and community relations. Eligibility criteria include the youth's committing offense, custody classification status, disciplinary record, educational progress, program participation, family involvement and furlough history.

In accordance with Louisiana Revised Statute 15:908, this letter serves to advise the Court of (youth's name) eligibility for (Type of Furlough). According to LSA R.S. 15:908, a furlough cannot be granted to this youth if Youth Services is notified of an objection by the Court or District Attorney without a contradictory hearing.

(youth's name) meets the criteria established by Youth Services for a (Type of Furlough) Furlough for a period of _____ and has been deemed eligible for such by the Facility Director at (Name of Facility) for Youth and/or the Deputy Secretary of Youth Services. This furlough is scheduled to begin at (Time) on (Date) and end at (Time) on (Date) and will take place in _____, Louisiana.

If (Youth's name) loses his/her eligibility for the above referenced furlough prior to the date the furlough period is to begin, the recommendation for furlough leave will be withdrawn and the furlough will be cancelled.

The Honorable _____
District Attorney

RE: _____ (Youth's name) _____

Please indicate below whether there is an objection to furloughing this youth. It is kindly requested that this form be returned by _____ (Date) _____ to the following Fax number: _____.

If additional information is needed, please advise.

Respectfully,

Deputy Secretary

To be completed by the Court with regards to the furlough:

_____ I Object.

_____ I Do Not Object.

Signed: _____ Date: _____

Date Received by the Facility: _____

To be completed by the District Attorney with regards to the furlough:

_____ I Object.

_____ I Do Not Object.

Signed: _____ Date: _____

Date Received by Facility: _____